



## Trustees' Annual Report for the period

Period start date: 01/04/2022

Period end date: 31/03/2023

Charity name: Manors of Reigate & Horley Open Space

Charity registration number: 305104

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>'Manors of Reigate &amp; Horley Public Open Space' was established in 1922 to ensure the continuing provision of public open spaces. This Constitutes the following pieces of land-:</p> <p>--Redhill Common, Reigate Heath, Petridge Wood, Wray Common, Earlswood Common, Banstead Wildlife Field.</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The pieces of land were donated in 1922 by Lord Somerset for the benefit of the people of the local area. No money was donated, however, over the years pieces of the land have been sold off or sold for granting rights of way.</p> <p>As such there is now a fund balance for these lands which holds all the sales receipts. The interest from this fund contributes towards the maintenance.</p> <p>The funds are held by the Council largely to ensure the continuing provision of specific areas of land and other facilities for use by the public.</p> <p>This charity holds money in trust for the upkeep of the land, deriving from past sales of parcels of the land (see above). This money generates interest which is then used to fund the upkeep of the land. It is our policy not to use the amount held in trust for expenditure, just the interest. Current balance is £778,765.</p> <p>Activities undertaken relate to the maintenance of the land, as well as the generation of rental income coming from the use of the land which further pays for general upkeep and maintenance. Maintenance activities also aim to improve the biodiversity of the sites and, where appropriate conserve historic features on the sites.</p> <p>The trust funds are held and reported separately from Reigate &amp; Banstead Borough Council's own funds, which is detailed in the Financial Statements</p>

		2022-23.  The money generated through interest does not cover the cost of work required to maintain the pieces of land. The additional costs are borne by Reigate & Banstead BC.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The charity trustees have complied with their duty of public benefit; in as much the land mentioned has been maintained, conserved and open for general public use.

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

### Achievements and Performance

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	SORP reference Para 1.20	The year was successful in that the funds generated interest to allow for the upkeep and maintenance activities that are necessary to keep the land operational and safe for public benefit and use.
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### Additional information (optional)

You may choose to include further statements where relevant about:

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Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	See accounts
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The trust fund balance is used to generate interest only. The capital cannot be used up.  All interest generated is used to contribute towards the large maintenance costs of the pieces of land in the year.
Amount of reserves held	Para 1.22	£793, 284
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document	Para 1.25	Trust Deed
How is the charity constituted?	Para 1.25	Trust
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Reigate & Banstead BC appointed as sole trustee

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	Manors of Reigate & Horley Open Space
Other name the charity uses	
Registered charity number	305104
Charity's principal address	Reigate & Banstead Borough Council, Town Hall, Castlefield Road, Reigate, Surrey
Post Code	RH2 0SH

**Names of the charity trustees who manage the charity**

	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
1	51 Reigate & Banstead Borough Council Councillors			Reigate & Banstead Borough Council
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**Corporate trustees – names of the directors at the date the report was approved**

<b>Director name</b>		

**Name of trustees holding title to property belonging to the charity**

<b>Trustee name</b>	<b>Dates acted if not for whole year</b>	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s):

Martin Field

Date: 31.11.2023

Position: Group Accountant appointed by RBBC responsible for admin of the trust





## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	Pat Main	
<b>Position (eg Secretary, Chair, etc)</b>	s151 Officer – Chief Finance Officer	
<b>Date</b>	30.11.23	